The Australian Consortium for ‘In-Country’ Indonesian Studies

Law Professional Practicum 2020
Course Outline

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ACICIS
Study Indonesia
Program Details

ACICIS Law Professional Practicum

January 2 – February 14, 2020
Jakarta, Indonesia

Credit Points: Recommended equivalency 50% of a full-time student semester load (0.25 EFTSL). Actual subject weighting and academic credit awarded to be determined by a student’s home university.

Mode: Off-Campus

Contact hours: Total program time commitment: Approximately 300 hours
Approximately 40 hours of Indonesian language classes
Approximately 30 hours of lectures and seminars
Approximately 70 hours of independent study
Approximately 160 hours of practicum placement


Contact Details

Practicum Facilitator: Australian Consortium for ‘In-Country’ Indonesian Studies (ACICIS)
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TBC
TBC

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Description

ACICIS’ Law Professional Practicum (LPP) is designed for students who do not necessarily have Indonesian language skills or experience in Indonesia but wish to gain experience of Indonesia’s legal system. The LPP will provide Australian (and international) law students with an introduction to the Indonesian legal system and an opportunity to put legal theory and analysis into practice within an Indonesian context.

Indonesia’s legal system is characterised by complexity and pluralism. It is the product of inherited colonial European civic and criminal codes, seventy years of post-independence legal reform under both authoritarian and democratic regimes, as well as residual – and often overlapping – bodies of pre-colonial, Islamic, and customary adat law. With increasingly important commercial, trade, tourism, and security links between Australia and Indonesia, understanding the legal system of Australia’s northern neighbour has never been more important.

Host organisations for the month-long professional placement include a broad range of firms and organisations operating within Indonesia’s legal sector, including, but not limited to, those practising in the fields of: commercial, industrial, environmental, international, human rights, administrative, and Islamic law. Placements will give students the chance to engage with the complexity of Indonesia’s legal system. The LPP is designed as an academic credit-bearing university program that meets requirements for work integrated learning modules and other practicum-based courses at ACICIS member universities. The LPP is a competitive entry program with an anticipated limit of 30 participants per program iteration.

Aims

The main aims of the LPP are to:

1. Provide students with a practical learning experience with a Host Organisation (or individual practitioner) in the Indonesian legal environment;
2. To develop students’ knowledge of Indonesian law and legal practices, and the application of these legal concepts and practices within Indonesia’s legal sector;
3. To enhance bilateral understanding through the creation of new partnerships between Australian and Indonesian counterparts, and serve as a medium for the exchange of ideas in the field of law.

Supervision

ACICIS programs in Indonesia operate under the overall direction of the ACICIS Resident Director, Dr Adrian Budiman.

In addition, an Academic Program Officer (APO) will be appointed for the duration of the LPP to provide academic supervision of the program. ACICIS LPP Academic Program Officer for 2020 will be announced soon. Students will also be allocated a workplace mentor at the irrespective practicum Host Organisations who will manage a student’s work within the organisation for the duration of the student’s practicum placement.

Structure and Schedule of Learning Activities

The LPP will run from 2 January – 14 February, 2020. The structure of the six-week program is as follows:

- Two weeks of intensive Indonesian language classes (mornings) at Atma Jaya University, designed to give participants basic Indonesian language capacity.
- A series of seminars and fieldtrips (afternoons), also at Atma Jaya University, led by experts and practitioners from Indonesia’s legal sector.
- A four-week supervised practicum placement designed to give participants an (English-speaking) professional experience within an Indonesian or international organisation – or with an individual practitioner – operating within Indonesia’s legal sector.

Practicum Placement Options and Selection

In their initial program application, students are asked to nominate sectoral interests and preferred professional placements. A student’s preferences will be considered alongside their academic record, demonstrated skillset, relevant work experience, future career goals, and Host Organisation requirements in order to assign the student a placement that is appropriate to both student and Host Organisation.

The LPP Academic Program Officer and ACICIS Resident Director manage selection and practicum placement allocation. Host Organisations are encouraged to provide details in advance of preferred or required candidate skillsets for their workplaces. ACICIS will confer with Host Organisations prior to confirming students’ placements. Host Organisations may nominate to review participant qualifications or to arrange an interview over phone, Skype or email prior to accepting a practicum candidate.
Educational Principles and Graduate Attributes
Through the LPP, students are encouraged and assisted to:

- Develop and apply their academic skills and knowledge in a real-life legal workplace;
- Make a valued contribution to the Host Organisation;
- Enhance employability by increasing awareness of employers’ expectations of performance and conduct;
- Enhance their understanding of Indonesian organisational culture;
- Gain first-hand experience of the challenges of intercultural management and communication;
- Establish networks and contacts with professionals working within Indonesia’s legal sector; and
- Increase their knowledge of Indonesian law and legal practices, and the applicability of these concepts and practices to the Indonesian context.

Learning Outcomes
Students who complete the LPP successfully should be able to:

- Apply legal knowledge and academic skills to a workplace environment;
- Identify and analyse real-life legal problems;
- Perform tasks set by an employer to a satisfactory standard;
- Critically reflect and report on experience in the workplace;
- Demonstrate sound cross-cultural communication skills and cross-cultural teamwork behaviour; and
- Respect diversity in a range of academic and professional environments.

Teaching and Learning Strategies
Students undertake an unpaid practicum placement (160 hours) in a work environment in Indonesia under the professional supervision of a Host Organisation mentor as well as the academic supervision of the ACICIS LPP Academic Program Officer. This experience is augmented by a two-week classroom-based course of study conducted at Atma Jaya University — prior to students’ practicum placements. This course of study consists of compulsory Indonesian language classes as well as a series of industry seminars and fieldtrips designed to equip students with an understanding of Indonesia’s legal system.

Evaluation
Throughout the program, the LPP Academic Program Officer will conduct monitoring visits to each student’s workplace to garner feedback from both student and Host Organisation mentor. Upon completion of the program, students are invited to provide specific feedback to the Academic Program Officer at a final debriefing session. Students are also asked to complete an anonymous online student feedback survey to assist ACICIS in improving the quality of subsequent iterations of the program.

Attendance
Students must attend a minimum of 80% of all language classes, seminars and fieldtrips, as well as the practicum placement to complete the program satisfactorily.

Assessment
Upon completion of the program, the LPP Academic Program Officer provides a student’s home university with a two-page ‘Student Outcome Evaluation’ report detailing a student’s academic performance on the program. Student performance will be assessed only as ‘Satisfactory’ or ‘Unsatisfactory’ (equivalent to an ‘ungraded pass/fail’).

The student’s Host Organisation workplace mentor is also required to provide a brief report on a student’s activities and performance while undertaking their placement. This includes evaluation of a student’s professional demeanour and conduct, their ability to reflect critically and adapt to issues encountered in the workplace, their approach to work, and their demonstrated cross-cultural communication skills (both oral and written). Assessment of the academic classwork component of the program will be carried out by academic personnel from Atma Jaya University and the ACICIS LPP Academic Program Officer.

To complete this program satisfactorily, students must demonstrate the ability to perform tasks in a workplace, at a satisfactory standard, as well as to reflect on the experience and relate it back to their academic studies. Students must attend a minimum of 80% of scheduled language classes, industry seminars and field trips, as well as achieve a grade of at least 60% in the Indonesian language component.

A student’s home university retains the right to set and grade other assessment tasks related to the program. While ACICIS makes a recommendation about the appropriate level of academic credit for a student’s participation in the program, it is up to individual home universities to determine their own protocols and rules for awarding academic credit to students who undertake the program. Home universities are able to adjust ACICIS’ recommended LPP assessment weightings to suit home institution requirements.
Assessment Mechanisms
The following components are used to inform the ACICIS LPP Academic Project Officer’s Student Outcome Evaluation report. Students are required to satisfactorily complete all components in order to achieve an overall grade of ‘Satisfactory’ for the program.

<table>
<thead>
<tr>
<th>#</th>
<th>Component</th>
<th>Dates</th>
<th>Weighting</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Indonesian Language Classes</td>
<td>6-17 January</td>
<td>10%</td>
<td>Undertaken at Atma Jaya University—assessment administered by Atma Jaya University’s Language Teaching Centre through weekly assignments and written tests.</td>
</tr>
<tr>
<td>2</td>
<td>Seminar Series and Fieldtrips</td>
<td>6-17 January</td>
<td>10%</td>
<td>Attendance at, and participation in, all seminars and fieldtrips organised by ACICIS is required. Evidence of familiarity with set readings will be assessed through seminar participation.</td>
</tr>
<tr>
<td>3</td>
<td>Practicum Placement</td>
<td>20 January - 14 February</td>
<td>50%</td>
<td>Practicum host organisation mentor to submit an evaluation to the LPP Academic Program Officer (APO); APO to gauge performance based on monitoring visits and discussions with host organisation mentor and student.</td>
</tr>
<tr>
<td>4</td>
<td>Reflective Journal</td>
<td>20 January - 14 February</td>
<td>10%</td>
<td>Weekly submissions to be submitted electronically to the LPP/APO by midnight each Friday throughout the practicum placement. Evidence of familiarity with set readings will be assessed through student’s reflective journal.</td>
</tr>
<tr>
<td>5</td>
<td>Practicum Report</td>
<td>16 February</td>
<td>20%</td>
<td>Student to submit a 2,000-word report on a contemporary legal issue in Indonesia to be assessed by LPP Academic Program Officer.</td>
</tr>
</tbody>
</table>

Assessment Component Details
The LPP is designed to meet the Australian university equivalency requirements of half of a full-time semester load (0.50FTE) at ACICIS member universities, and includes the following assessable components:

1. Indonesian Language Classes (40 hours)
Students are required to attend two weeks of intensive classes in Indonesian language and culture at Atma Jaya University in order to develop language skills that will help them operate more effectively in their practicum placements and in the wider Indonesian community. Students will sit a placement test on the first day of orientation and be placed in Beginner, Intermediate or Advanced Indonesian language classes. Language classes are four hours in duration each day from Monday to Friday for the first two weeks of the program. Students will be assessed on four macro skills areas: Listening, Speaking, Reading and Writing. Students will sit a final language exam and be given a percentage mark and grade for this assessment.

To be awarded an overall ‘Satisfactory’ grade for the LPP, participants must achieve a mark of at least 60% for this component.

2. Seminar Series and Fieldtrips (30 hours)
The Seminar Series and Fieldtrip component of the LPP consists of eight seminars and two fieldtrips. Students are expected to attend and participate actively in a minimum of 80% all scheduled seminars and fieldtrips. Prior to each seminar or fieldtrip, students are required to complete a number of set readings. Students must demonstrate adequate preparation through informed contributions to discussions and activities in order to pass this component. Lively discussion groups and Q&A sessions will be a key aspect of these sessions. Please see Appendix I for more detail about this component of the program. A marking rubric for this component is provided in Appendix IV.

3. Practicum Placement (160 hours)
Students undertake a supervised practicum placement at a participating Host Organisation. Required tasks will vary depending on the Host Organisation. Without good reason and the permission of their Host Organisation mentor, students must attend their placement during all contracted working hours. Furthermore, students must satisfy both their Host Organisation and the LPP Academic Program Officer that they have performed all assigned tasks to a satisfactory standard. On completion of the practicum, the Host Organisation mentor will be asked to evaluate the student’s performance. The mentor will be asked to comment on criteria related to both generic skills (e.g. interpersonal communication, professionalism, initiative) and discipline-specific knowledge. A marking rubric for this component is provided in Appendix IV.

4. Reflective Journal
The purpose of the Reflective Journal is to encourage critical thinking and reflection from students on their theoretical and vocational learning processes while on the LPP. It should serve as a space in which students are able to reflect on the challenges and rewards of working in a cross-cultural professional environment, and guide students’ workplace tasks week-to-week based on input from their LPP Academic Program Officer and workplace mentor. The reflective journal should also demonstrate evidence of students’ understanding of set course readings and ability to relate these readings to their practicum experience.

To complete the Reflective Journal, students are required to:
- Complete a set of required readings on cross-cultural learning and self-reflective learning. The list of readings is provided in Appendix II.
- Keep a weekly log submitted to the LPP Academic Program Officer of activities and duties performed in the workplace during their practicum period. Students should provide a brief account (no more than 1-2 paragraphs each day) of observations, challenges, learning experiences, or unexpected outcomes encountered in the practicum workplace. Students should note down any important meetings they attended or interesting stakeholders with whom they met. Students must be mindful of client confidentiality when preparing their weekly submission.
- Some questions students may like to reflect on at the end of each week might include, but are not limited to:
  - How did your daily tasks contribute to your project’s end goals?
  - Did you come up against any hurdles this week (and if yes, how did you overcome them)?
  - How do you find working in a cross-cultural environment?
  - Do you notice different styles of management or teamwork in your Indonesian workplace compared with your home country?
  - Have you noticed any cultural differences during interactions this week? How did they affect...
communication or outcomes or the effectiveness of your work?

- How does this compare with workplaces in which you have worked previously?
- How does your experience in the workplace compare with your university studies in this field previously?
- Describe your organisation’s location in the broader context of Indonesia’s legal sector

- Reference and reflect on the set readings and seminar topics.

Students are encouraged to use the Reflective Journal to record and elaborate on the significant issues encountered during each week of their practicum placement, and to talk these through with their Host Organisation mentor and/or the LPP Academic Program Officer wherever possible.

A useful way to complete the Reflective Journal can be for students to complete this in Microsoft Word or Excel as the last task done each day (for 10-15 minutes) prior to leaving the office. Students can then – on Fridays – allocate around 20 minutes to jot down their longer weekly reflections.

Weekly logs are to be submitted electronically by midnight each Friday during the practicum placement.

A template for the Reflective Journal is provided in Appendix II. A marking rubric for this component is provided in Appendix IV.

5. Practicum Report: 2,000 words

Students are required to complete a 2,000-word report on a contemporary issue within the Indonesian legal system. A list of report topics from which students may choose is provided in Appendix III. Alternatively, students may request permission to work on an alternative topic, with the approval of the LPP Academic Program Officer. The aim of this report is to encourage students to think critically about law and legal practices in the Indonesian context. In writing the report, students are expected to draw on a range of secondary sources (academic journal articles, research papers, books, and online articles) as well as their experience of observing and participating in Indonesia’s legal sector first-hand through the LPP program. A fuller description of the practicum report assignment is can be found in Appendix III. A marking rubric for this component is provided in Appendix IV.

Award of Grade for the Course

Both the student and the student’s home university will receive a copy of the LPP Academic Program Officer’s student outcome evaluation report as well as an official academic transcript from Atma Jaya University. These assessment documents will be sent electronically from the ACICIS Secretariat in Perth within six weeks of a student’s completion of the program. The home university may choose to award a numerical grade or an ungraded pass/fail on the basis of these documents and any additional home university assessment requirements for the program.

Detailed marking rubrics for assessment items 3, 4, and 5 (seminars & fieldtrips, practicum placement, reflective journal, and practicum report) are provided in Appendix IV. These rubrics are provided as background information to students and home university course coordinators regarding how the ACICIS Academic LPP Program Officer assesses these particular assessment items and their contribution to a student’s overall grade of ‘Satisfactory’ or ‘Unsatisfactory’ for the program.
Reading List

Cross-cultural learning and development
Gordon Robert, Going Abroad: Travelling Like an Anthropologist (Routledge, 2010).

Self-reflexive learning
David Boud and Heather Middleton, ‘Learning from Others at Work: Communities of Practice and Informal Self-reflexive learning’ 194-204.
Gordon Robert, Going Abroad: Travelling Like an Anthropologist (Routledge, 2010).

Seminar readings
Agus Salim, Challenging the Secular State: The Islamization of Laws in Modern Indonesia (Hawaii University Press, 2008).
Arskal Salim, Contemporary Islamic Law in Indonesia: Sharia and Legal Pluralism (Edinburgh University Press, 2015).
Arskal Salim, ‘Shariah in Indonesia’, Oxford Islamic Studies Online. Available at: http://www.oxfordislamicstudies.com/article/opr/1343/e0030?hi=0&pos=1#match


Discrimination at Work in Asia, ILO


Michael Buehler, *The Politics of Sharia in Indonesia: A Comparative Analysis of Work Discrimination in Indonesia and Philippines* (Central European University, 2008) Read Indonesian Section only.


Peter Burns, ‘Custom, that is Before All Law’ in Jamie S. Davidson and David Henley (Eds), The Revival of Tradition in Indonesian Politics: The Deployment of Adat from Colonialism to Indigenism’ (Routledge, 2007).


Sulistyowati Irini, ‘Adat Law in Legal Pluralism Perspective: Inheritance Dispute Case and Gender Justice’ unpublished paper


Appendices
## Appendix I: Industry Seminar Series and Fieldtrips

<table>
<thead>
<tr>
<th>#</th>
<th>Date</th>
<th>Title</th>
<th>Speaker/s</th>
<th>Readings</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Week One</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Monday 6 January</td>
<td>LPP Seminar 1: Indonesian Politics, Law and Society.</td>
<td>Speaker(s) TBC</td>
<td>Required</td>
</tr>
</tbody>
</table>
Optional  
| 2  | Tuesday 7 January | LPP Seminar 2: Introduction to Indonesian Legal History & Law Reform in the Modern Era. | Speaker(s) TBC | Required  |
|    |            | This seminar will explore the legacies of the Dutch colonial era and the Sukarno and Suharto administrations on the Indonesian legal system in terms of substantive law and attitudes, and the changes that have accompanied the reformasi period since 1998. The focus will be on legal history and law reform in the area of labour law and investment law. |          | Gary Bell, *Indonesia: the Challenges of Legal Diversity and Law Reform* in Ann Black and Gary F. Bell (Eds), *Law and Legal Institutions of Asia* (Cambridge University Press, 2011).  
Recommended  
<table>
<thead>
<tr>
<th>#</th>
<th>Date</th>
<th>Title</th>
<th>Speaker/s</th>
<th>Readings</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Wednesday</td>
<td>LPP Movie Screening 1</td>
<td>Movie title TBC</td>
<td></td>
</tr>
</tbody>
</table>
| 4  | Thursday     | LPP Field Trip 1: Indonesia’s Constitution and Court System: Visit to the Constitutional Court of Indonesia | Speaker(s) TBC     | Required:  
The Constitution of the Republic of Indonesia 1945 (Translated)  
Optional:  
<table>
<thead>
<tr>
<th>#</th>
<th>Date</th>
<th>Title</th>
<th>Speaker/s</th>
<th>Readings</th>
</tr>
</thead>
</table>
| 5  | Friday 10 January | LPP Seminar 3: Customary Law and Informal Regulation: This seminar will examine the limitations of state law in Indonesia, with particular regard to basic customary law in the area of civil and criminal law. Case studies on the informal regulations and issues surrounding access to justice will be discussed in this seminar. | Speaker(s) TBC  | Required:<br>¬ Peter Burns, ‘Custom, that is Before All Law’ in Jamie S. Davidson and David Henley (Eds). The Revival of Tradition in Indonesian Politics: The Deployment of Adat from Colonialism to Indigenism. (Routledge, 2007).<br>¬ Timo Kaartinen, ‘Perceptions of Justice in the Making: Rescaling of Customary Law in Post-Suharto Maluku, Indonesia,’ (2014)15(4) Asia Pacific Journal of Anthropology: 319-338.<br>¬ Sulistyowati Irianto, ‘Adat Law in Legal Pluralism Perspective: Inheritance Dispute Case and Gender Justice’ unpublished paper.  
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<tr>
<th>#</th>
<th>Date</th>
<th>Title</th>
<th>Speaker/s</th>
<th>Readings</th>
</tr>
</thead>
</table>
| 6  | Monday 13 January | LPP Seminar 4: Human Rights Law: | Speaker/s TBC   | **Required**
|    |            |                              |                 | Patricia Rinwigati Waagstein, ‘Business and Human Rights in Indonesia: From Principles to Practice’ (Human Rights Resource Centre).       |
|    |            |                              |                 | **Optional**
<p>|    |            |                              |                 | Discrimination at Work in Asia, ILO                                                                                                     |
|    |            |                              |                 | Neil YPancamalan, ‘Sex Matter: A Comparative Analysis of Work Discrimination in Indonesia and Philippines’ (Central European University, 2008) Read Indonesian Section only. |</p>
<table>
<thead>
<tr>
<th>#</th>
<th>Date</th>
<th>Title</th>
<th>Speaker/s</th>
<th>Readings</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>Tuesday</td>
<td>LPP Seminar: Islam and The Law:</td>
<td>Speaker/s TBC</td>
<td>Required</td>
</tr>
<tr>
<td></td>
<td>14 January</td>
<td>This seminar will examine the influence of Islam on Indonesian law, the role of Islamic courts, sharia banking and finance, as well as political Islam and its influence on law making. Students will consider the special case of Aceh and the role of sharia police in enforcing Islamic law.</td>
<td>Mark Cammack and R Michael Feener, ‘The Islamic Legal System in Indonesia’ (2012) 21(1) Pacific Rim Law &amp; Policy Journal 13-42.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Optional</td>
</tr>
<tr>
<td>8</td>
<td>Wednesday</td>
<td>LPP Movie Screening 2</td>
<td>Movie title TBC</td>
<td></td>
</tr>
<tr>
<td></td>
<td>15 January</td>
<td></td>
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<td></td>
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<tr>
<td>#</td>
<td>Date</td>
<td>Title</td>
<td>Speaker/s</td>
<td>Readings</td>
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</tbody>
</table>
| 9  | Thursday 16 January | LPP Field Trip 2: Islamic Law Field Trip  
Visit to Faculty of Sharia Law – Islamic State University of Jakarta | Speaker(s) TBC           | Required  
Recommended  
**LPP Seminar 6:**

1. **The Legal Profession and Workplace Culture in Indonesia**
   This seminar will examine the important role of lawyers in Indonesia, the concept of kekeluargaan, and its relevance for legal practice in Indonesia hierarchy in the workplace, and the importance of ethics and client confidentiality in legal practice.

2. **Indonesian Legal Research Skills**
   This Seminar will show students how to access the most up to date Indonesian legislation and court case decision, and lastly to assess their importance. Topics discussed will include use of secondary sources, translation issues, legal research and availability of online sources.

<table>
<thead>
<tr>
<th>#</th>
<th>Date</th>
<th>Title</th>
<th>Speaker/s</th>
<th>Readings</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>Friday 17 January</td>
<td><strong>LPP Seminar 6:</strong></td>
<td>Speaker(s) TBC</td>
<td><strong>Topic 1: The Legal Profession and Workplace Culture in Indonesia:</strong> Required</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>Optional</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Topic 2: Indonesian Legal Research Skills</strong></td>
<td></td>
<td><strong>Required</strong></td>
</tr>
</tbody>
</table>
Appendix II: Reflective Journal Reading List & Journal Template

Reflective Journal Reading List

Prior to commencing the LPP program, all students are required to read the following readings in the three thematic areas: cross-cultural learning and development, self-reflexive learning, and introduction to Indonesia. These readings will help students understand the purpose of reflective journal writing and the challenges in cross-cultural vocational learning.

1. Cross-cultural learning and development readings
   
   Required
   
   
   
   

2. Self-reflexive learning
   
   Required
   
   
   
   
   
   

Reflective Journal Template

Work Placement: Week One

<table>
<thead>
<tr>
<th>Day</th>
<th>Activities</th>
<th>Personal Rewards</th>
<th>Challenges/obstacles</th>
<th>How can I overcome these?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon 20 Jan</td>
<td>E.g. Met team, had induction, was given a small design project to work on</td>
<td>Found the office, understood my first team meeting on a specific case and its associated tasks</td>
<td>E.g. New to the team, feeling shy</td>
<td>Ask questions, be friendly</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Sit with different people, ask questions, read as much as possible</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Research readings</td>
</tr>
<tr>
<td>Tues 21 Jan</td>
<td>Project-related team meeting</td>
<td>Incorporated meeting notes in my tasks</td>
<td>‘Jam karet’ poses to be an issue for me</td>
<td>Trying to adapt to my co-workers</td>
</tr>
<tr>
<td>Wed 22 Jan</td>
<td>Send a project to supervisor for feedback</td>
<td>Supervisor was happy with project status</td>
<td>Feeling more comfortable in my new environment</td>
<td>Practice</td>
</tr>
<tr>
<td>Thurs 23 Jan</td>
<td>Project-related team meeting</td>
<td>My project was accepted</td>
<td>Traffic made it hard to get to work</td>
<td>Ask colleagues/ students for other/better options</td>
</tr>
<tr>
<td>Fri 24 Jan</td>
<td>Weekly summary</td>
<td>Two long paragraphs to half a page reflecting on your week:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

In my first week with AGENCY/FIRM NAME, I spent most of my time adjusting to...

It’s been really different working here compared to when I worked with FIRM/ORGANISATION/INDIVIDUALPRACTITIONER’S NAME in Australia- this is a very different environment I’m looking forward to seeing how an Indonesian legal organisation operates compared to its Australian counterpart.

NAME (Year) argues that it is Indonesia’s growing population which is driving change in Indonesia’s legal sector and is placing significant pressure on the judiciary. I got a sense of that this week when...

Goals for next week:

Next week I hope to look up more readings/ meet with my supervisor and ask her more about the growing number of opportunities within the legal sector...

Sent to LPP Academic Program Officer (APO)

Yes: Friday 24 Jan
Appendix III: Practicum Report Outline

Assessment

As part of the overall assessment load of the LPP program, students are required to complete a 2,000-word report on a contemporary legal issue in the Indonesian context. The aim of the report is to encourage students to think critically about the legal system in Indonesia by drawing on a range of secondary sources (academic journal articles, research papers, books and online articles) as well as on the experience of observing and participating in the Indonesian legal sector first-hand through the LPP program.

Students should choose one of the 12 topics below to serve as the basis for their Practicum Report:

1. Outline common Western misconceptions regarding Indonesian culture. How do those misconceptions colour the projection abroad of Indonesia and its people? What cultural myths surrounding Indonesia exist in the West and how is this reflected in Western portrayals of Indonesia’s legal system?
2. What cultural aspects need to be considered when practising law in the Indonesian court system? (You can focus on specific fields such as criminal law, family law, corporate law, or human rights law.)
3. Explore an event or period in recent Indonesian history that has impacted Indonesia’s legal system. Discuss the cultural significance and implications of the phenomenon.
4. How is the Indonesian legal framework influenced by other legal cultures?
5. What are the implications of Indonesia’s legal pluralism? Does it allow diverse values to be reflected in the law? Does it undermine legal certainty? How does it affect legal practice?
6. Discuss the existence and practices of international law firms that have branches in Indonesia. What effects do international firms have on the local legal services market? What challenges do international firms face in carrying out their activities in Indonesia?
7. Indonesia has a highly decentralised political system, with hundreds of provincial and district legislatures and heads able to pass regulations. Reflect on the implications of this for Indonesia’s legal system and for legal practice.
8. In what ways does Indonesia’s legal system encourage or discourage foreign direct investment? (Hint: the World Bank’s Doing Business reports on Indonesia may be a useful source here.)
9. Indonesia, like many other Islamic parts of the world, has experienced an explosion in Islamic banking and finance in recent years. Has the legal system been supporting this? Has the legal system been keeping up with practice?
10. Indonesia is a signatory to many international treaties and conventions. What effects has this had on the development of Indonesian domestic law?
11. Based on your experiences of Australian corporate environments, what lessons could Australia learn from the Indonesian legal system and vice versa to improve outcomes?
12. In 2017, the Australian government announced a five year extension of the Australia-Indonesia Partnership for Justice (AIPJ) which will provide 40 million AUD in funding to continue close cooperation on law, justice and security issues over the next five years. What areas of the Indonesian justice system should be the focus of this partnership?

Students will be assessed on:
- Ability to accept feedback;
- Level of initiative and awareness and acceptance of personal limitations;
- Demonstrated willingness to reassess their own work practice in light of feedback; and
- Reflection on overall work experience and expectations.

Overall, students should reflect on:
- The degree to which you were able to draw on your existing skills and experience? What knowledge did you gain during the placement?
- How did you feel you related to staff at your Host Organisation, and the organisation’s other stakeholders? What techniques or strategies did you find useful in building rapport with others?
- How did you feel about any differences in culture or communication encountered while working at your Host Organisation? How successful do you feel you were at “fitting in”? How did the way you presented yourself affect the way that others related to you?
- How did you develop your professional skills? How successful were you at working autonomously, or within a team? How did you exercise initiative in your position? In what ways were you required to be flexible in your role? What might you do differently to be more effective if you had the opportunity again? What advice might you give another student about undertaking the LPP?
- What were the most enjoyable elements of the experience? What were the least enjoyable elements of the experience?
Alternatively, students may suggest their own topic, in consultation with, and the approval of, the LPP Academic Program Officer.

An example of the structure of the report will be provided.

**Learning Outcomes**

Following the completion of the thematic practicum report, students should be able to:

- Identify a contemporary legal issue in Indonesia, and its related sub-issues;
- Analyse the history of this issue in Indonesia;
- Situate the issue in the contemporary Indonesian context, and identify the key stakeholders involved;
- Critically reflect on the relationship between theory and practice;
- Identify and analyse how the activities of their practicum Host Organisation relate to this issue;
- Offer recommendations or suggestions as to how this issue might be addressed or developed in Indonesia in the future, based on the academic literature and a student’s own observations on the LPP.

**Weighting & Grading**

The practicum report is worth 20% of a student’s overall participation mark on the LPP program, along with language classes (10%), seminar and fieldtrip attendance (10%), reflective journal (10%) and practicum placement (50%). In accordance with ACICIS’ final grading of ‘Satisfactory’ or ‘Unsatisfactory’, the practicum report will be graded on a ‘pass/fail’ basis with extensive feedback provided by the LPP Academic Program Officer on topic selection, analysis, case studies and references used, and insightful observations drawn from a student’s own experience on the LPP.

Students are advised to consult with the LPPAPPO by the end of the two-week classwork program (language classes and seminar series) regarding topic selection and suitability to individual LPP placements. Students should do this by: **Friday, 17 January, 2020**.

**Formatting and Referencing**

Students should format their practicum report in Calibri or Times New Roman font, 11 or 12 point; double-spaced and justified. The report must be completed to an academic standard. Students should include a bibliography with the standard Australian Guide to Legal Citation (AGLC) referencing. Footnotes can be included, if they are relevant to, and support, the argument. Students are advised to consult their home university learning resource pages for more information on academic referencing.

**Deadlines**

- Consult with LPP PO on topic selection and suitability no later than: **Friday, 17 January 2020**.
- The LPP practicum report is due: **midnight at 12, Sunday, 16 February, 2020**; submitted electronically.

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### Appendix IV: Marking Rubrics

**LPP Seminar Series & Fieldtrips**

<table>
<thead>
<tr>
<th>Student Name</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Host Organisation</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Academic Program Officer</th>
<th>Final Mark for component</th>
<th>/50</th>
<th>(represents 10% of total program assessment)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Attendance: Student consistently attended seminars and fieldtrips</td>
<td>0</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>None</td>
<td>Poor</td>
<td>Weak</td>
<td>Pass</td>
</tr>
<tr>
<td>2. Contribution of Ideas: Student demonstrates understanding of relevant topics by contributing to discussions with ideas</td>
<td>0</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>None</td>
<td>Poor</td>
<td>Weak</td>
<td>Pass</td>
</tr>
<tr>
<td>3. Evidence of Preparation and Critical Thinking: Student demonstrates familiarity with set seminar readings and evidence of critical engagement with texts.</td>
<td>0</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>None</td>
<td>Poor</td>
<td>Weak</td>
<td>Pass</td>
</tr>
<tr>
<td>4. Level of Communication: Student can describe clearly the key elements of the issues being discussed and can communicate these clearly to others within a seminar context; experiences, skills and academic studies and apply these to their Host Organisation’s workplace setting.</td>
<td>0</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>None</td>
<td>Poor</td>
<td>Weak</td>
<td>Pass</td>
</tr>
<tr>
<td>5. Integration of Experiences and Learning: Student demonstrates an ability to apply seminar readings to experiences and observations drawn from the program as a whole.</td>
<td>0</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>None</td>
<td>Poor</td>
<td>Weak</td>
<td>Pass</td>
</tr>
</tbody>
</table>
Appendix IV: Marking Rubrics

LPP Practicum Placement

<table>
<thead>
<tr>
<th>Student Name</th>
<th>Date</th>
<th>Host Organisation</th>
<th>Academic Program Officer</th>
<th>Final Mark for component</th>
</tr>
</thead>
</table>

1. **Host Organisation’s Expectations met:**
   - Overall satisfaction with student’s performance;
   - Student demonstrated an appropriate balance between initiative and reliance on their supervisor;
   - Initiating discussions with supervisor (including application of law, awareness of alternatives, summation of advice, identification of systemic or policy issues); and
   - Responsiveness to supervisor feedback.

2. **Social and intercultural skills**
   - Student demonstrated sound cross-cultural communication skills and cross-cultural teamwork behaviour in the workplace; and
   - Student’s ability to reflect critically on how law operates from a range of perspectives and on their own role within the legal system.

3. **Legal research and application of legal research, as well as application of previous skills and experience in the workplace**
   - Student’s ability to identify relevant legal issues requiring further research;
   - Demonstrated accuracy and comprehensiveness in their legal research;
   - Effectively applied legal research to factual scenarios; and
   - The student was able to draw on previous experiences, skills and academic studies and apply these to their Host Organisation’s workplace setting.

4. **Quality of work under supervision**
   - Interviewing and interview control, understanding of the purposes of taking instructions (including fact gathering, interview control, communicating advice, where appropriate);
   - Written communication including letters, documents and briefs;
   - Oral communication of information and advice;
   - Summation of relevant facts, legal issues and advice in discussions with supervisor;
   - Cognition of and proficiency in legal strategies and strategic decision-making; and
   - Improvement over the duration of the placement.

5. **Quality of communications with clients and stakeholders**
   - Regular and effective communication with clients;
   - Sensitivity towards clients;
   - Proficiency in multi-disciplinary approaches to clients’ dilemmas – including recognition of and approach to the non-legal aspects of clients’ problems;
   - Identification of non-legal issues and options for supporting clients; and
   - Identification of approach to non-adversarial options for dispute resolution.
6. Ethics and professional responsibility

- Interviewing and interview control, understanding of the purposes of taking instructions (including fact gathering, interview control, communicating advice, where appropriate);
- Written communication including letters, documents and briefs;
- Oral communication of information and advice;
- Summation of relevant facts, legal issues and advice in discussions with supervisor;
- Cognition of and proficiency in legal strategies and strategic decision-making; and
- Improvement over the duration of the placement.

7. Project management skills for lawyers

- Maintenance of files, including accuracy and level of detail in file notes and records of advice;
- Planning and execution of project work; and
- Preparation for and management of changeover.

LPP Reflective Journal

<table>
<thead>
<tr>
<th>Student Name</th>
<th>Date</th>
<th>Host Organisation</th>
<th>Academic Program Officer</th>
<th>Final Mark for component</th>
<th>/40</th>
<th>Represents 10% of total program assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1. Reflexive practice: Student demonstrates ability to identify problems encountered in the workplace, to reflect on behaviour and expectations – both their own and that of others – in relation to identified problems in the workplace, and a willingness to modify their own work practice. Student also shows an awareness and acceptance of personal limitations.

2. Intercultural understanding: Evidence of development of adequate techniques and strategies to overcome cultural barriers encountered in the Host Organisation workplace during course of practicum placement.

3. Critical engagement with, and application of, readings to practicum placement: Student demonstrates familiarity with set course readings, evidence of critical engagement with texts and an ability to apply these readings to experience on practicum placement.

4. Existing skills: Student shows ability to draw on pre-existing skills, experience and academic studies in reflecting on experience within Host Organisation workplace during course of practicum.
### LPP Practicum Report

<table>
<thead>
<tr>
<th>Category</th>
<th>Score</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Student Name</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Date</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Host Organisation</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Academic Program Officer</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Final Mark for component</strong> /50</td>
<td></td>
<td>Represents 20% of total program assessment</td>
</tr>
</tbody>
</table>

1. **Depth and breadth of knowledge demonstrated**: Student shows a deep understanding of the issue examined within the Indonesian legal context.

2. **Topic in relation to Host Organisation**: Student identifies and analyses how the activities of the student’s practicum Host Organisation relate to this topic; and critically reflects on the relationship between theory and practice.

3. **Research**: Quality academic sources, supporting evidence to back up claims, correct and consistent referencing of all source materials.

4. **Writing**: Well written, clear, concise, with spelling and grammar checked, usage of appropriate headings and structure, and adherence to correct word limit.

5. **Presentation of Research**: Depth and quality of exploration of legal principles and practice. Overall engaging and relevant to the topic selected.
ACICIS Law Professional Practicum
Professional Placement Host Organisations

Acknowledgements
ACICIS gratefully acknowledges the financial and in-kind support it has received from the Australian Government’s New Colombo Plan Mobility Program which has partially funded the development of and student participation in, ACICIS’ Law Professional Practicum during 2017 – 2020. The New Colombo Plan is a signature initiative of the Australian Government which aims to lift knowledge of the Indo-Pacific in Australia by supporting Australian undergraduates to study and undertake professional experiences in the region. For more information on the New Colombo Plan, please visit: https://www.dfat.gov.au/new-colombo-plan/

ACICIS also gratefully acknowledges the significant assistance and input provided by Curtin University, Flinders University, Macquarie University, Monash University, Murdoch University, SOAS University of London, UNSW Australia, The University of Sydney, University of Tasmania, and University of Technology Sydney in the drafting and design of this LPP Course Outline.

ACICIS is hosted by The University of Western Australia (UWA), one of Australia’s leading teaching, learning and research universities. From its heritage riverside campus in Perth, UWA is consistently ranked in the top 100 universities in the world and is a national leader in student demand, graduate starting salaries, research grants and more.